

January Meeting Summary

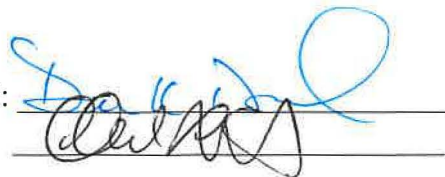
The January meeting of the Hood County Clean Air Coalition was held on January 7, 2026, in the Granbury City Hall Pre-Council Chambers at 116 West Bridge Street in Granbury, Texas. There were seven board members present with one participating virtually. Board members present included Judge Ron Massingill, Mayor Jim Jarratt, Mayor Pro-Tem Lisa Clement, Joe Drew, Chuck Licata, Zak Monroe, and Chairman Mark Franco who participated virtually. Also present were Darlene Du Val, Michelle McKenzie, Air Quality Program Manager, and Alethea Tsui-Bowen of EPA who also participated virtually.

- 1) Chairman Mark Franco called the meeting to order at 9:01 a.m.
- 2) This meeting is the annual meeting for annual board member nominations and officer elections. Annual minutes have been completed by attorney Steve Reid's office.
 - a. Board Member nominations. In the Certificate of Formation several positions on the board are representatives of the area local governments. These representatives are Hood County Judge Ron Massingill, Mayor of Granbury Jim Jarratt, and Mayor Pro-Tem of Cresson Lisa Clement. The City of Tolar representative is still open after numerous attempts to contact a representative. John Campbell has resigned from his board member position. To fill his position, Chuck Licata nominated Darlene Du Val. Joe Drew seconded the motion, and the motion was approved with a vote of seven ayes and no nays. There were now eight board members present. For the remaining board member positions, the following nominations were made:

Nominations for Joe Drew, Mark Franco, Chuck Licata, Zak Monroe, and Brian Caruthers were made by Mayor Jim Jarratt and seconded by Judge Ron Massingill. The nominations were approved with a vote of eight ayes and no nays.

- b. A suggestion was made at the December meeting to change the Communications Officer Position title to Vice Chairman. A motion was made by Judge Ron Massingill to change the Communications Officer title to Vice Chairman. The motion was seconded by Mayor Jim Jarratt, and the motion was approved with a vote of eight ayes and no nays.
 - c. In the election of officers, there are four positions to be filled: Chairman, Vice-Chairman, Secretary, and Treasurer. For the officer positions, the following nominations were made:

Summary Approved:



Date:

2/4/26

Chairman nomination of Joe Drew, Vice-Chairman nomination of Chuck Licata, Secretary nomination of Mayor Pro-Tem Lisa Clement, and Treasurer nomination of Mark Franco were made by Judge Ron Massingill and seconded by Mayor Jim Jarratt. The officer nominations were approved with a vote of eight ayes and no nays.

The Air Quality Program Manager verified with the First National Bank of Granbury that change in titles for signatories at the bank would not require any changes to the Banking Resolution; therefore, the change in officer titles for former Chairman Mark Franco and former Treasurer Joe Drew to new titles of Chairman Joe Drew and Treasurer Mark Franco will not require any changes at the bank. Following this Meeting Summary's approval, this summary will be sent for development of the 2026 Annual Minutes for the Coalition.

3) Local updates were provided by the Air Quality Program Manager.

- a. Review of December Meeting Summary. The December Meeting Summary was sent for board member review. There was a brief discussion about the possible need to add Executive Sessions to some meetings and what wording would need to be added to the agenda. A motion to approve the Meeting Summary was made by Chuck Licata and seconded by Mayor Pro-Tem Lisa Clement. The motion was approved with a vote of eight ayes and no nays.
- b. Monthly Budget Review for June. There was an error in the NCTCOG budget review at last month's meeting and the June Budget Review was not considered because of this. The error has been corrected with \$2,069.51 for Clean Air Fund expenses. For June, most of salary expenses were covered by the NCTCOG Rider 7 grant in the amount of \$3,432.18 along with fringe expense in the amount of \$364.29 for a total of \$3,796.47. There was an invoice for TTI in the amount of \$11,908.12 and invoice for \$18,955.00 for Ramboll for a total of \$34,659.59 covered by the NCTCOG Rider 7 grant. Reimbursement funds of \$101,038.22 were received in June. The remaining salary expense of \$310.50 and fringe expense in the amount of \$1,622.02, \$113.00 for the post office box renewal, and \$23.99 for the Adobe license were covered by the Clean Air Funds for a total of \$2,069.51. Total expense for the month of June was \$36,729.10. Donations were received in June from the City of Granbury in the amount of \$2,083.00 and City of Cresson in the amount of \$3,000. Balance for Clean Air Funds at the end of June was \$42,462.40. A motion was made to approve the June Budget Review by Darlene Du Val and seconded by Mayor Pro-Tem Lisa Clement. The motion was approved with a vote of eight ayes and no nays.

Monthly Budget Review for September. For September, \$3,432.18 for salary and \$364.29 for fringe along with \$10,645.53 for TTI for a total of \$14,442 were covered by the NCTCOG Rider 7 grant. Reimbursement funds were received from NCTCOG in the amount of \$3,796.47. \$414.00 of salary expense and \$1,649.03 of fringe expense along with \$23.99 for the Adobe license and \$166.17

for the GoDaddy website were covered by Clean Air Funds with a total of \$2,253.19. Funds were received from the City of Granbury in the amount of \$2,083. Combined expenses for September were \$16,695.19. The Clean Air Fund balance at the end of September was \$72,018.47. A motion was made by Mayor Jim Jarratt to approve the September Budget Review. The motion was seconded by Chuck Licata and approved with a vote of eight ayes and no nays. The Monthly Budget Review for October. For October, \$3,432.18 for salary and \$262.13 for fringe along with \$15,388.17 for TTI for a total of \$19,082.48 were covered by the NCTCOG grant. \$2,337.09 of salary and \$2,209.55 of fringe expenses along with \$23.99 for the Adobe license and \$79.52 for travel expenses for a total of \$4,650.15 were covered by Clean Air Funds. Funds were received from the City of Granbury in the amount of \$2,500. Balance for the Clean Air Fund account was \$69,868.32 at the end of October. Combined expenses were \$23,732.63. A motion was made by Judge Ron Massingill to approve the October Budget Review. The motion was seconded by Mayor Pro-Tem Lisa Clement and was approved with a vote of eight ayes and no nays.

The Monthly Budget Review for November. For November, \$2,401.25 for the Ramboll presentation and \$21,480.32 for the final TTI invoice for a total of \$23,881.57 were paid under the NCTCOG grant. \$3,846.18 in salary, \$3,633.37 which included \$1,350 for longevity in fringe, and \$23.99 for the Adobe license for a total of \$7,503.54 were paid with Clean Air Funds. Total expenses for the month were \$31,385.11. Funds were received from the City of Granbury in the amount of \$2,504 which included the \$4 correction for FY 2025 as funds were received each month of FY 2025 in the amount of \$2,083 totaling \$24,996 for FY 2025. Balance for the Clean Air Fund at the end of November was \$64,868.78. A motion was made by Chuck Licata to approve the November Budget Review. The motion was seconded by Mayor Jim Jarratt and approved with a vote of eight ayes and no nays.

- c. Rider 7 Planning Updates. On December 16, 2025, the Hood County Clean Air Coalition board met to discuss planning for the FY 26/27 Rider 7 grant. There were six board members present with two participating virtually, which represented a quorum. A motion was made to move forward with the proposal for the Ozone Conceptual Model, estimated at \$52,000 and the source apportionment modeling, estimated at \$30,000 by Joe Drew and seconded by Judge Ron Massingill. The motion passed with a vote of six ayes and no nays. In the discussion of the monitoring project, the Air Quality Program Manager confirmed that three site locations are confirmed for the proposed extension of the ozone monitoring project – the private residence, the Vista site, and the Somervell County site. The North site was able to be confirmed at the end of the meeting. The Air Quality Program Manager will continue to try to confirm the Community Center location as well. There was a discussion about the possibility of not having enough grant funds to cover all the projects and the possibility of outside funding to cover the difference of about \$3,800. The need for this will be confirmed after final estimates are in for the projects. The extension project will

include the addition of the low-cost PM, ozone, and NOx monitor at the site near Tolar so that all five locations will have the same monitoring equipment. A motion was made to move forward with the proposal for the ozone monitoring project extension at an estimated cost of \$175,000 by Joe Drew and seconded by Chuck Licata. The motion passed with a vote of six ayes and no nays.

In follow up, the Air Quality Program Manager was able to confirm with TTI that indirect cost is based on a percentage for the project and is set by State rules for institutions as TTI is part of the Texas A&M system.

In other discussion, the Air Quality Program Manager discussed drafting a comment for the Public Utility Commission of Texas Draft of Rules to Implement Large Load Interconnection Standards. Board members approved of the drafting of a comment. There was additional discussion about the new infrastructure of electric transmission lines and natural gas lines coming into Hood County. The Air Quality Program Manager sent information about the infrastructure projects and the PUCT draft rules in follow up to this meeting.

4) Regional Updates

- a. TxVEMP All-Electric Grant Up to 100% Funding for Heavy-Duty Electric Vehicles Deadline Extended to August 2026
<https://www.tceq.texas.gov/agency/trust/all-electric>
- b. TERP Light Duty Motor Vehicle Purchase or Lease Incentive Program Opened on October 13th <https://www.tceq.texas.gov/airquality/terp/ldplip>
- c. TERP Alternative Fueling Facilities Program Opened October 15th
<https://www.tceq.texas.gov/airquality/terp/affp>
- d. TERP Texas Clean School Bus Program is open now through May 22, 2026.
<https://www.tceq.texas.gov/airquality/terp/school-buses.html>
- e. North Texas Zero Emission Vehicles Project
<https://www.nctcog.org/trans/quality/air/funding-and-resources/chdv>
- f. Funding Opportunities at www.nctcog.org/aqfunding

5) Other Discussion. The HCCAC comment was submitted to the PUCT on December 19th. The Air Quality Program Manager received information about an informational webinar for the Texas Backup Power Package Program which is a new grant opportunity to fund multi-day backup power systems for critical community facilities. Up to \$1.25 million per site in grant funding may be available to enhance energy resilience and reliability for fire, police, and emergency response stations as well as water and wastewater treatment plants. The webinar is scheduled for January 27th, and information will be sent with the meeting follow-up. For 2025, we had quorum only 8 out of 12 meetings. There was a brief discussion of how to increase board member attendance at meetings with board members agreeing that virtual participation helps with this.

6) Meeting was adjourned until February 4th.