

January Meeting Summary

The January meeting of the Hood County Clean Air Coalition was held January 3, 2024, in the Granbury Parks Department conference room at 301 North Hannaford Street in Granbury, Texas. There were five board members present which represented a quorum. Board members present included Chairman Mark Franco, Judge Ron Massingill, Mayor Jim Jarratt, Joe Drew, and Chuck Licata. Also present at the meeting was Michelle McKenzie, Air Quality Program Manager.

1.) Chairman Mark Franco called the meeting to order at 8:42 a.m.

2.) Annual Board Member Nominations and Officer Elections

Annual meeting for annual board member nominations and officer elections. Annual minutes will be completed through attorney Steve Reid's office. In the Certificate of Formation several positions on the board are representatives of the area local governments. These representatives are Hood County Judge Ron Massingill, Mayor of Granbury Jim Jarratt, Mayor of Cresson Teena Conway, and a representative of the City of Tolar is still open after numerous attempts to contact a representative. For the remaining board member positions, nominations were made:

John Campbell, Brian Caruthers, Joe Drew, Mark Franco, and Chuck Licata nominations were made by Judge Ron Massingill and seconded by Mayor Jim Jarratt. The nominations were approved with a vote of five ayes and no nays.

Regarding the election of officers for Chairman, Secretary, and Treasurer:

Chairman nomination of Mark Franco, Secretary nomination of Mayor Teena Conway, and Treasurer nomination of Joe Drew were made by Chuck Licata and seconded by Mayor Jim Jarratt. The election of officers was approved with a vote of five ayes and no nays.

3.) Local Updates

a. Review of December Meeting Summary. The December Meeting Summary was sent for board member review. There were no questions about the Summary. A motion to approve the December Meeting Summary was made by Joe Drew and seconded by Chuck Licata. The motion was approved with a vote of five ayes and no nays.

b. Monthly Budget Review for October and November.

For October, personnel expenses of \$3,432.18 for salary and \$1,833.21 for fringe were paid with the NCTCOG agreement funds. NCTCOG Agreement remaining funds were \$2,635.12 with \$21,049.17 to be reimbursed. Clean Air Funds were used to pay \$23.99 for the Adobe license. The city of Granbury donation was received in the amount of \$2,083.33 for the Clean Air Funds. Clean Air Funds balance was \$61,802.10.

Summary Approved:



Date:

2-7-24

For November about half of the personnel expenses of \$1,716.09 for salary and \$919.03 for fringe were paid with the NCTCOG agreement funds. Reimbursement from NCTCOG was received in the amount of \$5,255.37. There are no NCTCOG Agreement remaining funds with \$18,428.92 to be reimbursed. Clean Air Funds were used to pay \$1,763.78 for salary and \$2,268.76 for fringe, \$23.99 for the Adobe license and \$63.10 for liability insurance. The City of Granbury donation was received in the amount of \$2,083.33 for the Clean Air Funds. Clean Air Funds balance was \$59,765.80. A motion to approve the October and November budget summaries subject to corrections for the City of Granbury donations estimated amount to include the FY 2024 \$25,000 donation on the November budget summary was made by Chuck Licata and seconded by Judge Ron Massingill. The motion was approved with a vote of five ayes and no nays.

4.) Regional Updates

- a. NCTCOG Air Quality Improvement Plan Public Meeting is scheduled for Tuesday, January 9th from 6-8 pm at the Granbury City Council Chambers and will include a discussion of EV charging infrastructure with DFW Clean Cities. In discussion of the upcoming event, there was a brief discussion on the inclusion of refreshments. Board members were in favor of the HCCAC providing water bottles for the event.
- b. Upcoming DFW Clean Cities events: [DFW Clean Cities Events](#) - upcoming events include drop-in fuels (alternative fuels that you can use with existing vehicles) and an EV infrastructure expo scheduled for January 17th from 2-4 pm at NCTCOG offices.
- c. Local Government Energy Reporting is coming due again in March – Hood County and the cities within Hood County are subject to this reporting of annual electricity consumption. A workshop on January 10 will provide info: [AddEvent](#)
- d. Texas Volkswagen Environmental Mitigation Program All-Electric Grant Round is still open and is first-come first-served: [All-Electric - Texas Commission on Environmental Quality - www.tceq.texas.gov](#). Note that the “local freight” category could include things like box trucks that move cargo to/from different places, so local governments shouldn’t overlook that “local freight” category.
- e. Other Funding Opportunities at www.nctcog.org/aqfunding

5.) Other Discussion included traffic light efficiency and its potential inclusion in the DFW AQIP and the announcement of a new intern in the Communications Department for the City of Granbury who may be able to provide graphic assistance for the Hood County Clean Air Coalition. The intern will be available until June 2024.

6.) The meeting adjourned until February 7th.